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American Association
of Health and Human
Services Attorneys
(AAHHSA)
Association of
Administrators of the
Interstate Compact on
the Placement of
Children (AAICPC)
American Association
of SNAP Directors
(AASD)
IT Solutions
Management for
Human Services (ISM)
National Association of
Public Child Welfare
Administrators
(NAPCWA)
National Association
for Program
Information and
Performance
Measurement
(NAPIPM)
National Association
of State Child Care
Administrators
(NASCCA)
National Association
of State TANF
Administrators
(NASTA)
National Staff
Development and
Training Association
(NSDTA)

Dear _____

I would like to attend the annual American Public Human Services Association (APHSA) National Association for Program Information and Performance Measurement (NAPIPM) Conference which will be held August 3-6, 2020 at the Marriott Downtown Waterfront, Portland, OR. I have reviewed the agenda and feel the return on investment would be a major benefit as the event aligns to the priorities of our department and agency.

It's a very worthwhile investment given the level of education and networking provided.

Over the course of the conference, I'll have access to:

- Education topics for assessing and improving program information, performance and outcomes as it relates to my role in the agency;
- Presentations covering the latest trends and top-of-mind questions from health human services experts and federal government leaders; and,
- Multiple opportunities to network with peers where I can exchange ideas with other leaders who have the same role or challenges.

I am seeking approval for the registration fee and travel expenditures. The full conference registration is \$645 for APHSA members / \$695 for non-members per person. Early registration ends on July 10, 2020. The conference hotel block closes on July 10, 2020 and the room rate is \$184 plus taxes, per night.

Below is a complete breakdown of the estimate conference costs:

Area	Fee
Conference Registration	\$
Airfare	\$
Transportation	\$
Hotel	\$
Meals*	\$
Estimated Total	\$

*Conference registration includes breakfast, each day, and one networking reception.

The American Public Human Services Association advances the well-being of all people by influencing modern approaches to sound policy, building the capacity of public agencies to enable healthy families and communities, and connecting leaders to accelerate learning and generate practical solutions together.

INFLUENCE. BUILD. CONNECT.

I've attached the current agenda-at-a-glance with sessions highlighted that focus on our key priorities. A few of the presentations that I plan to attend include:

- _____
- _____
- _____

Other staff members in our organization will be able to benefit as well. I will meet with the team when I return to relay recommendations and action items as well as circulate a detailed actionable Trip Report.

Please accept this proposal to attend as I'm confident in the significant return we will receive for the investment.

Thank you for your consideration.

Sincerely,
